

TE PUNA WAI O WAIPAPA – HAGLEY COLLEGE
BOARD

Minutes of meeting held 24 March 2026 in Auripo 24

1. **PRESENT:**

- Mel Morris, Charles Mullins, Rowan Milburn, Amy Shipley, Trevor Campbell, George Blackmore, Phillipa Weir

1.1 **IN ATTENDANCE:**

- Sherron Harrison (Minutes)

2. **APOLOGIES:** Kat Anderson, James Howey

3. **MEETING COMMENCEMENT:**

- 5.50pm

4 **REGISTER OF INTERESTS:**

- No changes

5. **Approval of Minutes:**

Moved by the Chair that the minutes from the Board meeting on 24 February 2026 be approved as a true and correct record. **Approved : Mel – Seconded: Trevor Carried**

6. **Matters Arising:**

Action Points:

Actions			Process
Policies	All members	Policies approved pending Behaviour Management Plan to be presented at February meeting	Suzanne to present updated plan – ongoing Attached plan - Rowan

Decisions to be concluded:

Actions			
n/a			

Completed Actions:

Actions			Completed
n/a			

7. CORRESPONDENCE:

- In – letter of Office of Auditor-General – College Audit Requirements
- Out – Letter to Auditor General – re Part-time Grant

8. PRESIDING MEMBER:

- Meeting Structure – propose sub committees for/and Committee members:
 - Finance [Trevor]
 - Health and Safety, EOTC [Full Board]
 - Leave [SLT]
 - Policy [Charles, Philippa]
 - Te Urungi [Jasmine, George]
 - Springboard Trust [TEAMS mid monthly]
 - PreSchool Trust [Mel]
 - Attendance [full Board]

9. FINANCE REPORT:

Approval of Minutes:

Moved by the Chair that the Finance Committee minutes from the Board meeting on 25 November 2025 be approved as a true and correct record. **Moved: Trevor - Seconded Charles Carried**

- EOY due with auditor end of March surplus \$13k from \$9k
- Monthly tracking is going well
- \$5.3m on term deposit up on 2025
- Simplified reporting and balance sheet for April 2026
- Month by month – actuals v's budget – April – projected balance for the year

Uncommitted Funds Projection as at 28 February 2026 \$2.2km. \$300k decrease from Ministry is being accrued each month and is not as noticeable so far.

Revenue: (overall 18% at the end of February 2026)

- Government Grants (including MOE Grants and other Government Grants)
- Locally Raised Funds: including Material Fees 70%, Cafe Trading – deficit, and Local Funds Income 85%.
- Local Funds Income at 85%
- Other revenue includes MOE teaches salaries, use of MOE Land and Buildings and property expenses funded by MOE.

- **Expenditure (overall 11% at the end of February 2026)**
- Administration Costs have used 18% of the budget (includes College Effectiveness and Board of Trustees)
- Property costs at 8% of budget
- Learning Resources (including Hagley Learning Centre, ICT, Learning Communities, Student Learning, Staff Wellbeing, Personnel) is at 10% of budget
- International Students Expenses of \$2050 reflects to the secondary school membership of School International Education Business Association, marketing and international accommodation levy expenses.

Banking Staffing:



Main number is gold box – finished year with a 0 balance. We are slightly over staffed for 2026 currently but with relievers being paid out of relief we can claw some back.

Staffing Usage and Entitlement report : SUE report – Pay Period 25: \$663,316 Pay Period 26 \$622,236

10. SENIOR LEADERSHIP TEAM REPORTS:

Health and Safety – Incidents: Students: 1 minor, 4 moderate and 1 serious accident. Staff: 1 moderate

- EOTC and Board Training by EONZ has taken place online
- All panic alarms in the College checked – 2 library, 2 enrolment, 1 café, 3 Simpson House, 1 Reception

Student Achievement –

- Level 1 – College at 0.6 of the national average – Māori achievement above the national average
- Level 2 – 56.6% pass rate – 96 started the year without Level 1 going into Level 2
- Level 3 – (2021 Cohort data) 2025 data
 - 8% left with no qualification
 - 4% left with Level 1
 - 32% left with Level 2
 - 56% left with Level 3 v 44% whole cohort
 - 38% left with UE v 30% whole cohort

School Roll – Total FTE – (Feb 2026)1408.4 (Nov 2025) 1229.4

Staffing and Personnel

Staffing vacancies:

Maths Teacher - fixed term, part-time 0.6FTE
Biology Teacher – 1 year, full, fixed term – covering leave
ELL Teacher - part-time – permanent and fixed term hours
Social Science Teacher – Full-time, fixed term for 2026
Guidance Counsellor – fixed term, part-time – Term 3-4, 2026 0.8FTTE

Staff Leave: (applications)

Beate Dix – Term 2, 2027, ELL Department – **LWOP – Approved**
Bridget Fairweather – HOD PE – 3-14 August – 5days PDL, 6 LWOP - **Approved**
Pieta Hextall – ITM – 18 May – 12 June – **send application to BOT**

Staff Resignations:

Jack Dymond (Social Science Teacher – 3 months)

Appointments:

Ali Johnson – Learning Support Specialist 0.8 FTE
Natalia Oryshchuk – Theatre Production and Marketing Co-ordinator

EOTC

As above

- **Property and rebuild** – taken as read
- **SLT Professional Learning and Development** – taken as read.
- **Wellbeing, Attendance and Pastoral Care** – Report from Trent Hiles.
- **School Events** - taken as read.
- **Sub-Committees:**
 - Te Urungi – Taken as read.
 - PreSchool Trust – Taken as read.
 - Policy Committee – taken as read
 - Alcohol, Drugs and Other Harmful Substances Policy – updates for 2026
 - Sun Protection – under review
 - Digital Technology and Online Safety – under review
- **Designated Character** – Continuing with compassionate enrolments.

7. STUDENT REPORT:

- No report

8. STAFF REPRESENTATIVE REPORT:

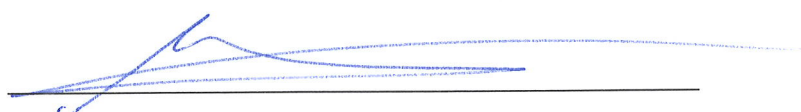
- No report

11. GENERAL BUSINESS:

- Board Assurances Document for Term 1, 2026 – Risk Management, School planning and reporting
- Staff Morning Tea from the Board – April 1
- Springboard Trust Board meeting – 18 April then further meeting in October

MEETING CLOSURE: 8.15pm

SIGNED AS A TRUE AND CORRECT RECORD



Melanie Morris, Presiding Member and Chair of the Meeting

28/4/26

Date

Te Puna Wai o Waipapa – Hagley College Board Meeting Dates - 2026

Month	Board Meeting All Board members, Sherron and SLT Venue: Auripo 24	Finance Committee Trevor (chair), Rowan, Mel, Casey, Charles, Amy Venue: Auripo 24	Pre School Trust Tracy, Rowan, Elvina, Mel, Benita Venue: Rowan's office
April	Tues 28 th April 5:45pm	Tues 28 th April – 5pm	Tues 21 st – 4pm
May	Tues 26 th May – 5:45pm	Tues 26 th May – 5pm	Tues 19 th May – 4pm
June	Tues 30 th June – 5:45pm	Tues 30 th June – 5pm	Tues 23 rd June – 4pm
July	Tues 28 th July – 5:45pm	Tues 28 th July – 5pm	Tues 21 st July – 4pm
August	Tues 25 th Aug – 5:45pm	Tues 25 th Aug – 5pm	Tues 18 th Aug – 4pm
September	Tues 22 nd Sept – 5:45pm	Tues 22 nd Sep – 5pm	Tues 15 th Sept – 4pm
October	Tues 27 th Oct – 5:45pm	Tues 27 th Oct – 5pm	Tues 20 st Oct – 4pm
November	Tues 24 th Nov – 5:45pm	Tues 24 th Nov – 5pm	Tues 17 th Nov – 4pm