

Kaiako of Māori Language, Culture, Customs and Craft	
Responsible to:	Board, Tumuaki, Tumuaki Tuarua (Māori), HoD o te Tari Ao Māori.
Primary Goal:	Effectively teach te reo Māori me ōna tikanga through the NZC to ākonga through culturally responsive practices.
Hours/Tenure:	Fixed term, Full Time (covering Parental Leave for Terms 2 and 3, 2024)

Specific Duties

- Teach te reo Māori me ōna tikanga in our Junior programme for ākonga in Year 9 and 10.
- Teach and assess te reo Māori me ōna tikanga using the NCEA Achievement Standard and Unit Standards in Levels 1.
- Skills and experience in kaupapa Māori such as mahi toi (whakairo, raranga), kapa haka, kī-o-rahi are an advantage. To be discussed with the kaiako upon appointment.

Key Roles

1. Curriculum

- deliver the curriculum effectively to the levels required as set out in the department handbooks.
- contribute to the development and review of programmes and resources.
- attend and contribute to fortnightly Whānau department meetings.
- attend appropriate professional development courses where possible.
- keep up-to-date with the Māori curriculum and other relevant professional developments.
- help with co-curricular events which the department supports as meeting the interest of students.
- accept delegated responsibilities within the department.

2. Assessment

- follow the departmental requirements of assessment and recording of student progress.
- assist with the preparation, auditing and marking of assessment tasks.
- mark and assess each student's work regularly and promptly.
- meet deadlines for reporting to students and parents/caregivers.

3. Student and Pastoral Care

- be a positive, enthusiastic teacher, establish high expectations and motivate students to achieve.
- know strengths and weaknesses of students and work to accommodate these.
- communicate problems of course completions to students / caregivers.
- have a consistently high standard of expectation of behaviour for students and work to enforce it.
- follow College systems of withdrawal.
- recommend students for awards and accolades.

4. Resources

- follow departmental procedures for issuing and returning texts.
- maintain texts and equipment in good condition.
- contribute to the location and review of potential resources.

5. Wider College

- support the corporate life of the College by attending staff briefings, doing duty, following requirements of a tutor, and maintaining College standards and expectations.
- take part in department meetings and represent the department where arranged.
- be loyal to the department, school and fellow staff and willing to assist in College activities where possible.
- meet reporting requirements, attend whānau interviews and respond to whānau inquiries.
- maintain a high standard of professional conduct at all times.

Special Responsibilities

Key Roles

Professional Development and Review

Set professional goals and participate in the Te Puna Wai o Waipapa - Hagley College Professional Growth Cycle. Each Kaiako is expected to adhere to "The Code of Professional Responsibility and Standards for the Teaching Profession".