



Our mission is, 'lifelong learning that is accessible to all'. The beliefs which underpin our mission are that education should be available to all and that we should do our utmost to create opportunities for lifelong access to secondary learning for adolescent and adult students.

TIC – Hard Materials	
Primary Goal	To be an enthusiastic, effective classroom teacher and a positive member of the Practical Design Department who actively contributes to the strategic direction of Te Puna Wai o Waipapa - Hagley College
Responsible to	Board, Principal, HOD Practical Design
Tenure	Permanent, Full- time position [1MU, 1MMA]

All teachers at Te Puna Wai o Waipapa - Hagley College work as part of a team to uphold our school values of: Whakamarumarū (Responsibility), Whakawhirinaki (Trust), Mana (Respect), Tika (Integrity).

The teacher will be responsible for the following key outcomes:

1. Curriculum, Learning and Assessment

- being a positive, enthusiastic teacher, establishing high expectations for all students and motivating students to achieve.
- ensuring that *The New Zealand Curriculum* has been implemented in a designated curriculum area[s].
- effectively delivering programmes in a designated curriculum area[s].
- participating in and contributing to professional learning.
- implementing the Hagley Good Practice Teaching Model.
- engaging in professional learning within and outside the College.
- keeping up to date and staying informed about developments in curriculum, assessment and pedagogy.
- Participating in the College's Professional Growth Cycle.
- building expertise as a competent assessor.
- meeting moderation requirements.

- using quality assessment materials, assessing at the national standard, and responding effectively to NZQA moderation feedback.
- ensuring course descriptions published in the Hagley prospectus and other course information for students are accurate, up to date and aligned to *The New Zealand Curriculum* and NCEA.
- using data to improve teaching and learning and to review and plan programmes.
- effectively communicating with and reporting to students, parents and caregivers about learning and achievement.

2. Professional Relationships, Contributions, Leadership and Communications

- maintaining effective working relationships with all staff throughout the College.
- working effectively within the bicultural context of Aotearoa New Zealand, demonstrating respect for its languages, heritages and cultures.
- role modelling expectations and professional behaviours within the department.
- being available to staff and students for consultation.
- contributing to co-curricular activities.
- accepting delegated responsibilities within the department.
- complying with department and College wide staff administration systems.

3. Student Wellbeing

- promoting the personal and educational wellbeing of students.
- ensuring that student learning is monitored and evaluated.
- ensuring that appropriate programmes of learning are provided for all students, including gifted students and those with particular learning needs.
- following College attendance, pastoral and behaviour management systems.

4. Department Administration and Management

- maintaining, developing, updating and sharing teaching resources.
- contributing to the maintenance and improvement of the department's working and learning environments, including classrooms, resource and office areas.
- contributing to the review and improvement of department organisation and administrative processes.
- maintaining appropriate health and safety procedures.

Specific Responsibilities:

- Assist with the development of resources and assessment tools in subject teaching.
- Work with HOD Practical Design in maintaining and development of these resources.
- Health and Safety responsibilities in the workplace.

Professional Development and Review:

- Set professional goals and participate in the Te Puna Wai o Waipapa - Hagley College Professional Growth Cycle. Each Kaiako is expected to adhere to “The Code of Professional Responsibility and Standards for the teaching Profession” (see below).
- PGC discussions with the HOD will help identify strengths, highlight issues needing resolution and confirm professional goals.
- Performance will be reviewed with respect to the effectiveness with which the key roles detailed in this job description are being performed.

STANDARDS FOR THE TEACHING PROFESSION	
STANDARD	ELABORATION OF THE STANDARD
Te Tiriti o Waitangi partnership Demonstrate commitment to tangata whenuatanga and Te Tiriti o Waitangi partnership in Aotearoa New Zealand.	<ul style="list-style-type: none">• Understand and recognise of the unique status of tangata whenua in Aotearoa New Zealand.• Understand and acknowledge the histories, heritages, languages and cultures of partners to Te Tiriti o Waitangi.• Practise and develop the use of te reo and tikanga Māori.
Professional Learning Use inquiry, collaborative problem-solving and professional learning to improve professional capability to impact on the learning and achievement of all learners.	<ul style="list-style-type: none">• Inquire into and reflect on the effectiveness of practice in an ongoing way, using evidence from a range of sources.• Critically examine how my own assumptions and beliefs, including cultural beliefs, impact on practice and the achievement of learners with different abilities and needs, backgrounds, genders, identities, languages and cultures.• Engage in professional learning and adaptively apply this learning in practice.• Be informed by research and innovations related to: content disciplines; pedagogy; teaching for diverse learners including learners with disabilities and learning support needs; and wider education matters.• Seek and respond to feedback from learners, colleagues and other education professionals, and engage in collaborative problem-solving and learning-focused collegial discussions.
Professional relationships Establish and maintain professional relationships and behaviours focused on the learning and well-being of each learner.	<ul style="list-style-type: none">• Engage in reciprocal, collaborative learning-focused relationships with; learners’, family and whānau teaching colleagues, support staff and other professional agencies, groups and individuals in the community.• Communicate effectively with others.

	<ul style="list-style-type: none"> • Actively contribute, and work collegially, in the pursuit of improving my own and organisational practice, showing leadership, particularly in areas of responsibility. • Communicate clear and accurate assessment for learning and achievement information.
Learning-focused culture Develop a culture which is focused on learning, and is characterised by respect, inclusion, empathy, collaboration and safety.	<ul style="list-style-type: none"> • Develop learning-focused relationships with learners, enabling them to be active participants in the process of learning, sharing ownership and responsibility for learning. • Foster trust, respect and cooperation with and among learners so that they experience an environment in which it is safe to take risks. • Demonstrate high expectations for the learning outcomes of all learners, including for those learners with disabilities or learning support needs. Manage the learning setting to ensure access to learning for all and to maximise learners' physical, social, cultural and emotional safety. • Create an environment where learners can be confident in their identities, languages, cultures and abilities. • Develop an environment where the diversity and uniqueness of all learners is accepted and valued. • Meet relevant regulatory, statutory and professional requirements.
Design for learning Design learning based on curriculum and pedagogical knowledge, assessment information and an understanding of each learner's strengths, interests, needs, identities, languages and cultures.	<ul style="list-style-type: none"> • Select teaching approaches, resources, and learning and assessment activities based on a thorough knowledge of curriculum content, pedagogy, progressions in learning and the learners. • Gather, analyse and use appropriate assessment information, identifying progress and needs of learners to design clear next steps in learning and to identify additional supports or adaptations that may be required. • Design and plan culturally responsive, evidence-based approaches which reflect the local community and Te Tiriti o Waitangi partnership in New Zealand. • Harness the rich capital that learners bring by providing culturally responsive and engaging contexts for learners. • Informed by national policies and priorities.
Teaching Teach and respond to learners in a knowledgeable and adaptive way to progress their learning at an appropriate depth and pace.	<ul style="list-style-type: none"> • Teach in ways that ensure all learners are making sufficient progress, monitor the extent and pace of learning, focusing on equity and excellence for all. • Specifically support the educational aspirations for Māori learners, taking shared responsibility for these learners to achieve educational success as Māori. • Use an increasing repertoire of teaching strategies, approaches, learning activities, technologies and assessment for learning strategies and modify these in response to the needs of individuals and groups of learners. • Provide opportunities and support for learners to engage with, practise and apply learning to different contexts and make connections with prior learning.

	<ul style="list-style-type: none">• Teach in ways which enable learners to learn from one another, to collaborate, to self-regulate, and to develop agency over their learning.• Ensure learners receive ongoing feedback and assessment information and support them to use this information to guide further learning.
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