



Enrolment Policy

Purpose: The purpose of the policy is to ensure a safe learning environment for all students.

Rationale: Te Puna Wai o Waipapa - Hagley College is a unique educational institute in that students from aged 12 to 19 study alongside adults defined by their age of 19 and over.

Related Policies: Adult Enrolment/Re Enrolment Policy

Policy:

1. As a designated character school, the College follows our Ministry of Education reviewed enrolment scheme.
2. The College has a set maximum roll number. Places in programmes of learning are made available to adult students subject to availability. Students up to their 19th birthday have entitlement to enrol in secondary education and therefore priority, if they meet designated character criteria.
3. Programmes at the College are designed to move students forward in their learning. Students in the same or similar programmes cannot exceed more than two years in succession.
4. To be offered a place in a College programme, any new or re-enrolling student must be engaged in an authentic programme of learning which will move them forward meaningfully into a career or advanced learning pathway. A major factor in making this decision will be the existing qualifications held by the student.
5. A student currently or previously enrolled in a College programme must meet an acceptable level of progress, engagement and attendance if they wish to be eligible to re-enrol the following year.
6. The College reserves the right to cancel an enrolment for students over 16 years of age.

Supporting documents

Te Puna Wai o Waipapa - Hagley College Designated Character Criteria

A handwritten signature in black ink, appearing to be 'M. H. H.', written over a horizontal line.

Approved by:

Designation: _____BOT Chair_____

Date Approved: _____29 November 2022_____

Review Date: _____November 2024_____