

1 PRESENT

- Melanie Morris (Chair), Paul Ballantine, Rowan Milburn, Charles Mullins, Philippa Weir, Suzanne Waters, Lilly Anderson

1.1 In attendance

- Jenni Holden, Jasmine Lambert, Hayden Shaw, Sherron Harrison (minutes)
- Welcome Hayden Shaw to the College and Board.

2 APOLOGIES

- Zelda Yates

3 REGISTER OF INTERESTS

- No changes advised

Actions:			Completed/Progress
Letter of appointment for Returning Officer for Student Rep Election	Melanie	Letter to Sherron Harrison appointing for Returning Officer for this election	Completed
Dogs onsite	Rowan	Rowan to gather together dog owners of College staff that are known to be onsite. To progress the removal of all dogs (with exception for special circumstances) by the beginning of Term 4, 2023	
School planning and reporting	Rowan/Paul/Melanie/Zelda?	Action plan for progressing this plan	Ask Zelda if she would like to be a part of this committee and organise an initial meeting

4 MEETING HELD 27 JUNE 2023

4.1 APPROVAL OF MINUTES

- Moved by the Chair that the minutes be approved as a true and correct record. Carried

CORRESPONDENCE

- Education Finance – Principal, Board members – Financial Seminar

6 PRESIDING MEMBER'S BUSINESS

- Code of Conduct for School Board Members – all available members have signed this form, only Zelda to sign at next meeting.
- Appointment of Returning Officer for Student Representative election to be held on 14 September. **Action Point: Letter to be sent to Sherron Harrison re appointment as Returning Officer for Student Rep election.**

7 FINANCE REPORT

- The Finance Report was taken as read. Paul noted that the Finance Committee had today discussed:
 - Discussion on YTD balance sheet
 - Re-forecast budget for the rest of 2023
 - Auditor Report – completed
 - Term deposit transparency – Request for end of TD and interest earned each month
- HOD meetings initially held about budget spends, identifying risks, unexpected expenditure, identifying areas for cutbacks as required
- **Move to adopt the Financials for 2022 – Melanie/carried by the Board**
- **Finance Report received and approved – Paul/Seconded Rowan**

5 PRINCIPAL'S REPORT

Rowan spoke to the meeting on the written Principal's Report:

- **Health and Safety** – taken as read
 - Dogs on site – Continuing complaints from staff and students at the College. Distraction of students, Health and Safety and Cultural considerations. Rowan to get the group together to discuss **Action Point: Rowan to progress further action to dissuade dogs from the College with time frame of beginning of Term 4**
 - Full school evacuation 17 July due to oxygen leak in close proximity to school.
 - Social Media incident – threat to safety of students – prank situation. Police response and resolution completed.
- **School roll** – taken as read - near same roll numbers as expected
- **Student achievement** – taken as read
- **Staffing** – taken as read
- **Property** – taken as read
- **PLD** – Senior management structures with Hayden/Margaret Ross in the College 26 July,

upskilling teachers in their practice PLD

- **Wellbeing** – taken as read
- **Events** - MOE visit 10 August with a welcome and tour of Auripo and Wainuku/formal community event planned for 9 September for opening of Auripo/Wainuku
- **Strategic planning** – sub committee to be formed to develop an action plan before 1 January 2024. **Action Point: Initial meeting to be progressed to get this process underway**
- **EOTC** – Level 3 Legal Studies and history trip to Wellington end of Term 3, approved in principle
- **Te Urungi** – taken as read
- **Preschool Trust** – taken as read
- **Policy Committee** – moved Rowan, seconded Meanie that the following policies be approved:
 - Asset Management Policy
 - Curriculum Policy
 - Professional Development for Teaching Staff Policy
 - Professional Development for Support Staff Policy

Carried

- **Student Representative Report** – taken as read
 - Student recognition cards could be presented at ‘Year’ assemblies by the Student Representative on behalf of the Board

6 GENERAL BUSINESS

- None

7 MOVE TO PUBLIC EXCLUDED

Moved by the Chair that the public be excluded from the following parts of the proceedings of this meeting. Carried.


The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

<i>General subject</i>	<i>Reason for passing this resolution</i>	<i>Ground(s) under s48(1) for the passing of this resolution</i>
Student related matters	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.

8 MEETING CLOSURE

■ 7.15pm

SIGNED AS A TRUE AND CORRECT RECORD


 _____ Date 29/8/23
 Melanie Morris, Presiding Member and Chair of the meeting

Te Puna Wai o Waipapa – Hagley College Board Meeting Dates

Month	Board Meeting All Board members, Sherron and SLT Venue: Auripo	Finance Committee Paul (chair), Rowan, Mel, Casey, Zelda, + one other Venue: Auripo	Pre School Trust Tracy, Rowan, Suzy, Mel, Benita Venue: Rowan's office	Policy Rowan, Suzanne, Phillipa, Zelda Venue: Rowan's office	Te Urungi Jasmine, Chantelle, Rowan, Zelda, whānau Māori and ākonga Māori Venue: Whare
August	Tues 29 th Aug – 5:45	Tues 29 th Aug – 5pm	Tues 22 nd Aug – 4pm	Tues 22 nd Aug – 5pm	Thursday 24 th Aug – 4pm
September	Tues 10 th Oct – 5:45 Sept meeting due to holidays	Tues 10 th October – 5pm Sept meeting due to holidays	Tues 19 th Sept – 4pm	Tues 19 th Sept – 5pm	Thursday 21 st Sept – 4pm
October	Tues 31 st Oct – 5:45	Tues 31 st Oct – 5pm	Tues 24 th Oct – 4pm	Tues 24 th Oct – 5pm	Thurs 26 th Oct – 4pm
November	Tues 28 th Nov – 5:45	Tues 28 th Nov – 5pm	Tues 21 st Nov – 4pm	Tues 21 st Nov – 5pm	Thurs 23 rd Nov – 4pm