

1 PRESENT

- Mel Morris (Chair), Andrew Swift, Paul Ballantine, Karen Johnston, Laurence Mote, Rowan Milburn, Suzanne Waters, Jasmine Lambert (from 6:50pm)

1.1 In attendance

- Marie Stribling, Sheryl Crase (minutes)

2 APOLOGIES

- Jenni Holden, Sara Gordon, Jasmine Lambert (for lateness)

3 OPENING COMMENTS

- Rowan acknowledged this was last meeting of the current board, and highlighted some of the achievements that have been made during the tenure of this board, particularly around the rebuild, establishing the multi-cultural hub, renaming of the school, and appointment of a new principal as well as the business as usual aspects like participation in the policy committee and preschool trust. She thanked the board for their collegial approach, and support of the principal and senior management, as well as staff and students.

4 REGISTER OF INTERESTS

- No changes advised.

5 MEETING HELD 30 AUGUST 2022

5.1 Approval of minutes

- *Moved from the Chair* that the minutes be approved as a true and correct record. Carried.

5.2 Matters arising

- Confirmed the Board dinner will be held 6pm, 18 October 2022 at Dux Dine.

6 FINANCE REPORT

- Report noted.

2022 Audit

- Mel highlighted concerns around the lack of progress on the 2022 audit.
- Due to a replacement auditor being appointed, there had been significant duplication of effort for Casey in providing information to the new auditor but, despite the audit fee having been paid, the audit report has not been received to date.
- *Moved by the Chair* that, on the recommendation of the Finance Committee, the board approves the Chair to write to the Office of the Auditor General expressing dissatisfaction with the 2022 audit process. Carried.

- Other points were:
 - While banking levels were low, an operations grant payment of \$500k will be received early in Term 4.
 - Banking staffing is at the level it should be.
 - The Ministry of Education has confirmed provisional staffing for a roll of 1404.
- *Moved by the Chair* that the Finance Report be received. Carried.

7 CHAIR'S REPORT

- On behalf of the board, Mel acknowledged the many years of service collectively gifted to the school by members of the board who were standing down and expressed the board's thanks for their contributions.

8 TE URUNGI

- Laurence advised that Te Urungi had not met since the last board meeting.

9 SENIOR LEADERSHIP TEAM REPORTS

9.1 Te Tauihu Waka / Principal's Team (Rowan Milburn)

- Report noted.

Attendance

- Attendance is currently trending down at all levels, with particular concern around a significant drop in attendance at senior levels.
- There will be an increased focus on attendance and engagement next year, with targets to be achieved in the national strategy.
- Suzanne and Nathan are looking at procedures and systems that will oversee attendance

9.2 Tumuaki Tuarua DP: Akoranga / Student Learning (Marie Stribling)

- Report noted.

Kāhui Ako update

- There is a vacancy for one Across School position now available, with three applications having been received. Kahui funding has not yet been confirmed.

9.3 Tumuaki Tuarua DP: Community & Staff Liaison (Rowan for Jenni)

- Report noted

Leave request

- *Moved from the Chair* that the request from Lizzie McDonald to take leave for the 2023 year be approved. Carried. Noted that Lizzie may be available for relief in terms 2 and 3. Carried.

Continuation of temporary reduction of hours requests

- *Moved from the Chair* that the following requests for continuation of temporary reduction of hours in 2023 be approved:
 - Brendon Bennetts: 12 hours/week for 2023
 - Celia King: 16-18 hours/week
 - Ruth Van Arendonk: 12-16 hours/week
- Carried.

9.4 Tumuaki Tuarua DP: Bicultural Partnership & Student Wellbeing (Rowan for Jasmine)

- Report noted.
- Rowan highlighted Hagley's success at the recent Senior Tūhono Kapa Haka competitions, winning two awards: for best female leadership and best whakamihi.
- ACTION: Mel to write a congratulate and thank the kapa haka group on behalf of the board.

10 PRESCHOOL REPORT

- Laurence and Rowan provided an update, highlighting the following:
 - Jocelyn Wright has announced her retirement. A job description has been developed and the position is currently being advertised.
- The whānau Māori group has been doing a lot of work around the cultural narrative and linkage with school values, and have created an amazing kowhaiwhai panel to be installed.

Rent review

- Rowan advised that, further to discussion at the last board meeting around potentially granting a rent reduction to the preschool, as requested she had looked at the costs to Hagley covered by rent charges. Costs include cleaning, maintenance, heating, and rates, and comes to a total of just over \$20k plus GST.
- It was acknowledged that the preschool brings benefit to both staff and some students of the college, and noted that the preschool had faced some additional expenses this year, including the installation of shade sails.
- *Moved from the Chair* that the preschool rent be reduced to \$15k plus GST for the 2022 year. Carried.
- Noted that the rent will be reviewed in 2023, and it was likely \$20k plus GST would be an appropriate charge to make.

11 HEALTH AND SAFETY

- Rowan advised that H&S Committee discussions were mostly around fine-tuning lockdown and emergency management. A lockdown practice will be scheduled in Term 1, 2023.

12 CORRESPONDENCE

- Mel advised a letter had been received from Nova Taukamo and Mya Hesp, on behalf of Year 12 Health students, requesting board support for creation of a laundry space to support junior students with hygiene issues.
- Rowan advised that this had already been identified as a need, and budget has been allocated. The students have met with Andy, and have obtained quotes from Harvey Norman.
- Mel confirmed she has responded to the students advising that the board supports this initiative.

13 MOVE TO PUBLIC EXCLUDED

Moved by the Chair that the public be excluded from the following parts of the proceedings of this meeting.


The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

<i>General subject</i>	<i>Reason for passing this resolution</i>	<i>Ground(s) under s48(1) for the passing of this resolution</i>
Student related matter	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Complaints		

14 MEETING CLOSURE

- 7:00pm

SIGNED AS A TRUE AND CORRECT RECORD



 Mel Morris, Chair

25/10/22

 Date