

Forte Itinerant Teacher of Music (ITM)	
<b>Responsible to:</b>	Board – Chair, Principal, Te Puna Wai o Waipapa - Hagley Senior Management, Director of Forte and the Forte Management Team.
<b>Primary Goal:</b>	An ITM is an enthusiastic and effective music teacher and a positive, co-operative member of the Forte ITM Unit.
<b>Hours/Tenure:</b>	Fixed Term, Full-Time – for Terms 2 and 3, 2023.

## Key Roles

### 1. Curriculum

- deliver the Music curriculum effectively to the levels required as established by the client schools.
- plan, deliver, assess and report back on personalised programmes of vocal / instrumental tuition based on specialised schemes of learning across all levels
- contribute to the development and review of programmes and resources.
- attend and contribute to ITM Team meetings.
- attend appropriate professional development courses where possible.
- keep up to date with the Music curriculum and other relevant professional documents.
- follow each school music department's requirements of assessment and recording of student progress.
- meet deadlines for reporting to students and parents/caregivers.
- assist with marking of assessments as required.

### 2. Professional Wellbeing

- adhering to the *Code of Professional Responsibility and Standards for the Teaching Profession*.
- keeping up to date with the Music curriculum and other relevant professional developments.
- attending appropriate professional learning and development courses where possible.
- Provisionally certified teachers (PCT) to participate in an induction and mentoring programme.

### 3. Student and Pastoral Care

- be a positive, enthusiastic teacher, establish high expectations and motivate students to achieve.
- know strengths and weaknesses of students and work to accommodate these.
- communicate issues related to student learning to HODs and caregivers as required.
- recommend students to be included in groups and courses within the school and externally.
- nominate suitable students for awards and accolades.

#### **4. Resources**

- assist schools to maintain music resources and equipment in good condition.
- follow schools' procedures for issuing instruments and resources.
- be available to HOD's to find resources that will assist student learning.

#### **5. Wider School**

- uphold the Forte Collaborative Model to promote student learning in the wider community
- maintain a high standard of professional conduct at all times.
- help with co-curricular events which Forte support, meeting the needs of students.
- accept delegated responsibilities within Forte.

**Special Responsibilities** as negotiated.

**Key Roles** - related to these extra responsibilities:

Flute specialist

#### **Professional Growth and Review**

Each teacher is expected to set professional goals and participate in the Te Puna Wai o Waipapa - Hagley College Professional Growth Cycle meeting the New Zealand Teaching Council Code and Standards.