

1 PRESENT

- Mel Morris (Chair), Andrew Swift, Karen Johnston, Laurence Mote, Rowan Milburn, Paul Ballantine, Sara Gordon

1.1 In attendance

- Jenni Holden, Marie Stribling, Sheryl Crase (minutes)

2 APOLOGY

- Suzanne Waters

3 MEETING COMMENCEMENT

- 5:35pm

4 REGISTER OF INTERESTS

- No changes advised.

5 MEETING HELD 28 JUNE 2022

5.1 Approval of minutes

- *Correction (Item 8, Te Urungi Report):* 6th bullet point should read "Some negativity toward Māori students by pakeha students".
- *Moved by the Chair* that, with this change, the minutes be approved as a true and accurate record. Carried.

6 FINANCE REPORT

- Report taken as read. Paul noted that Casey was an apology for the Finance Committee meeting, but he had reviewed the Finance Report and results were as expected. He noted that Casey has been asked to provide more detail around accruals.
- A meeting will be held shortly to model the impact of lower enrolment numbers to inform preparation of an updated budget.
- *Moved Paul, seconded Mel* that the Finance Report be received. Carried.

7 CHAIR'S REPORT

Board Elections

- Confirmed Sherron Harrison has been appointed Returning Officer, with most likely to take place on 21 September 2022.
- Mel advised there would be a dedicated communication going out to the school community, detailing the importance of having a functional school board and invited retiring members of the board to contribute their experiences and encourage nominations. She also invited members of the SLT and Zyon (as the Student Representative) to contribute their experiences of working with the board.

- Agreed it would be useful to provide opportunities for people interested in joining the board to informally meet with the Chair and other members of the board.
- ACTION: members of the board to provide excerpts to Mel, and indicate whether willing to meet informally with people who may be interested in joining the board.

8 TE URUNGI

- Laurence advised that Te Urungi had not met since last board meeting. An update will be provided to the August meeting.

9 SENIOR LEADERSHIP TEAM REPORTS

9.1 Te Tauihu Waka / Principal's Team (Rowan Milburn)

- Rowan spoke to her written report, with the following items discussed:

Covid-19 Management

- On Ministry advice, staff and students have been requested to wear masks for the first four weeks of Term 3. There has been strong support

Appointment of Deputy Principal

- Agreed to provide a letter from the board congratulating Jasmine Lambert on being appointed Deputy Principal.

July roll return

- While enrolment numbers were down for the 1 July roll return, Rowan was optimistic that this may improve by the end of the year.
- A ballot will be conducted within next couple of weeks with the aim of having an intake of 125 Year 9 students in 2023.

ERO

- The board reviewed unconfirmed ERO reports for the following:
 - *Compliance Audit* - all areas have been passed.
 - *Provision for International Students*: the pastoral code has been met, however the college had no international students at this time.
 - *School profile Report*: this was mostly focused on teaching and learning, with strong positive statements. While this will require a lot of work, the report essentially reflects intent.
- Visit by ERO Executives: noted that this visit went very well with positive and affirming feedback.

Equity Index

- Rowan advised that Hagley has been allocated an index number of 472, reflecting higher number of students with higher socio-economic needs. Funding impacts are not yet known.

Rebuild update

- Auripo and Wainuku builds are both on track for expected completion dates. Noted that quotes received from furniture equipment supplies to date are under budget

9.2 Akoranga / Student Learning (Marie Stribling)

- Report noted. Marie noted that Board members were welcome to attend the Teacher Only Day on 19 August.

9.3 Hauora Kaimahi / Staff Wellbeing (Jenni Holden)

- Jenni provided a presentation on Diversity Services at Hagley, highlighting the following:
 - Hubs have been held for five different ethnic communities. These were an outreach programme, mainly for providing information to migrants. Interpreters and food were provided, as well as activities for younger people so that adults were able to attend sessions. A significant number of staff were involved in delivery of the hub programmes, as well as some students.
 - The Homework Centre runs twice a week, with language and pastoral support provided.
 - Diversity Services have provided special projects, such as swimming for Muslim girls. A similar project for adolescent boys was now being looked at.
 - Following resignations, the college was currently advertising for a new Diversity Services Manager.

Points raised in discussion

- Funding is accessed through specific refugee and migrant funding streams, as well as making applications for funding for specific initiatives such as hubs and the Homework Centre. Funding often provides for incidentals as well as support staffing.
- There are currently 150 FTE ELL students, many of whom are aged between 18-25.
- When English language is of sufficient standard, students are transitioned into other classes as quickly and as often as possible.
- ERO staff had visited to look at Hagley's achievements in embracing diversity and Sarah Denny has been invited to be part of an expert group writing ERO's report on school practices.
- There has been no update on the proposed Multicultural Centre since earlier in the year - this may need to be followed up.

10 STUDENT REPORT

- Zyon advised that the first meeting of the One Schools Network had taken place. These meetings will be ongoing throughout the year.

11 PRESCHOOL REPORT

- Rowan advised that the Preschool does not currently have a staff workspace and had requested that this is taken into account during master planning. While making a room available as a workspace is a possibility next year, it would be difficult to include in master planning as there is no allowance for this in the school's footprint.
- The Preschool's commitment to remain open has been in alignment with the College, but staff absences have made a significant impact on the relief budget. This will be monitored in terms of sustainability.
- Sara noted that a recent staff survey was very positive.

12 UPDATES

12.1 Kāhui Ako

- Noted that, following her appointment as Deputy Principal, Jasmine will be resigning her across school kāhui ako position. This has been discussed with the Kāhui Ako Lead.

12.2 EOTC

- Jenni noted that the annual snowcraft trip will be coming up towards end of August (2 trips), and in Week 7, the senior girls and senior boys basketball teams will be travelling to Dunedin.

12.3 Health and Safety

- Noted that the H&S Committee has not met since last meeting.

13 POLICY

- Education Outside the Classroom:
- Rowan advised there were very few changes to this policy, other than a small amendment to align with guidelines to have a backup driver available for longer journeys.
- Moved Rowan, seconded Karen* that the policy be ratified. Carried.

14 GENERAL BUSINESS

Hiring of Facilities

- Noted that there will likely be opportunities to hire the new theatre once completed. While there may be interest in leasing the theatre, it was agreed that a hire agreement would be simpler.
- For further discussion at next meeting.

15 MOVE TO PUBLIC EXCLUDED

Moved by the Chair that the public be excluded from the following parts of the proceedings of this meeting.


The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Student related matters	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Staff related matters		

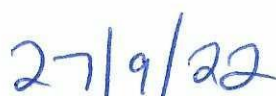
16 MEETING CONCLUSION

- 7:15pm

SIGNED AS A TRUE AND CORRECT RECORD



Mel Morris, Chair



Date