

**1 PRESENT**

- Mel Morris (Chair), Andrew Swift, Karen Johnston, Laurence Mote, Rowan Milburn, Paul Ballantine, Suzanne Waters, Sara Gordon, Zyon Taukamo

**1.1 In attendance**

- Jenni Holden, Marie Stribling, Jasmine Lambert , Sheryl Crase (minutes)

**2 MEETING COMMENCEMENT**

- 5.40pm

**3 ACKNOWLEDGEMENT**

- Andrew, Mel and Suzanne congratulated Rowan Milburn on her recent appointment to the role of Principal, Hagley College Te Puna Wai o Waipapa.

**4 REGISTER OF INTERESTS**

- Noted that the following changes to the register are required:
  - Remove Terri Gledhill
  - Update details of Rowan’s role.

**5 MEETING HELD 29 MARCH 2022**

- *Moved Karen, seconded Andrew* that the minutes be approved as a true and accurate record.

**5.1 Matters arising**

Board members

- Further to discussion at the last meeting, and in view of the fact that board elections will be taking place in September this year, it was agreed not fill the board vacancy created by Terri Gledhill’s resignation.
- Agreed
  - It would be useful to incorporate diversity into the board composition;
  - To provide information about the board at the upcoming parent teacher night and
  - invite representatives of Māori and Pasifika to join upcoming board meetings in an ex-officio capacity.
  - ACTION: Mel to write to Māori and Pasifika groups issuing the invitation.

**6 FINANCE REPORT**

- The Finance Report was taken as read.
- *Moved Paul, seconded Andrew* that the Finance Report be reported. Carried.

## 7 CHAIR'S REPORT

- Mel provided a verbal report, noting the following:

### Appointment of Principal

- Mel noted her gratitude to the board for time and effort put into recruitment process and achieving such a positive outcome. She offered congratulations to Rowan on her appointment and noted she was looking forward to working with her.

### Te Reo training

- Mel advised that board were welcome to attend the eight week te reo course which will be offered at Hagley from 3:15pm – 4:15pm on Tuesdays. Members of the board can register interest with either Mel or Jasmine.

### NZSTA Conference

- This will be held 7-9 October – registrations are not yet open but members of the board were invited to advise Mel of interest in attending.

## 8 TE URUNGI

- Jasmine reported on the recently initiated Māori Student Council, Te Ama. This is open to all ākonga Māori across the kura. Largely student driven, the council will meet weekly, primarily to connect and provide a space for learning. Whānau are interested in attending and keen to offer knowledge and expertise.
- Te Ama will feed into Te Urungi, which is the entity with capacity to make decisions. Te Urungi will continue to meeting one week prior to board meetings.

## 9 SLT REPORTS

### 9.1 Akoranga / Student Learning (Marie Stribling)

#### Teacher only day

- Marie advised that the teacher only day next week, the fifth out of eight Ministry mandated days, will focus is on 2023 changes in literacy and numeracy. From next year, students will sit digital exams marked by NCEA with schools setting timetables and identifying those students ready to sit the exams.

#### Achievement Data

Marie delivered a presentation on the 2021 student achievement data. Key points were:

- *NCEA Level 1*: 57.2% of Hagley students achieved level 1 NCEA certificates.
- *NCEA Level 2*: overall 69.2% achieved level 2 certificates, including 62.5% of Māori students .
- *UE*: overall 40% achieved UE. While numbers of Māori students participating were small, it was pleasing that 47.6% achieved UE, well above the national average.
- Year 9 cohorts have been tracked since 2014, showing an increase in numbers remaining at school in Year 13, and a significant upswing in enrolments for UE subjects.
- Removing barriers has assisted in achieving an increase in the numbers enrolling in STEM subjects.
- While 75% of Year 13 students achieved the goals they had set for themselves, it was acknowledged more needs to be done around raising expectations and goal setting at this level.
- Going forward there will be a focus on achievement gaps/equity, especially at Level 2 and increasing expectations at UE level.



### Subject Review Report

- Copies of the Subject Review Report were tabled. Marie noted that:
  - Indicators 1 and 2 relate to compliance
  - Indicator 3 relates to achievement
  - Indicator 4 relates to improving teacher practice

## **9.2 Te Tauihu Waka / Principal's Team (Rowan Milburn)**

### COVID update

- Covid 19 – change to orange means (from report). Impression is around less than 50% in junior classes wearing masks, but higher in older students. Staff have been asked to role-model mask wearing.

### Attendance rates

- Attendance rates have been trending down, but variable. Years 9 and 10 fairly stable. Issue is around students who have disengaged after having COVID. Focus will be having a targeted plan for these students, essentially around tutors providing assurance it is not too late to return to school. Will be a priority leading into parent-teacher interviews. Tutor contact with home / follow-up advising to come to teacher interviews and coming up with a plan. High priority to achieve re-engagement of students.

### Higher duties positions

- Noted that higher duties positions for Suzanne, Jasmine and Nathan have been extended to the end of Term 2 while future composition of the Senior Leadership Team is determined.

## **9.3 Hauora Kaimahi / Staff Wellbeing (Jenni Holden)**

- Jenni highlighted key points in her written report.

### Bereavement: Neville Forsyth

- The passing of long serving staff member, Neville Forsyth, was noted. It was suggested that it might be appropriate to arrange a concert to honour Neville's contribution to the Music Department.

### Approval of reduction in hours

- The board approved a request from Kerrin Dawe (Learning Support) for a permanent reduction to 16 hours/week teaching.

## **10 STUDENT REPORT**

- Zyon provided a brief verbal report, noting that:
  - Student Council would meet this week, during which Chair and Deputy Chair would be elected. Around 35 expressions had been interest.
  - The Peer Support training appeared to have gone well.
  - It was suggested there would be benefit in senior students providing general mentoring to younger students to foster connections.

## **11 STAFF REPORT**

- Suzanne noted that feedback from staff about Rowan's appointment had been very positive.

## **12 PRESCHOOL REPORT**

- Rowan provided a verbal report, noting the following:

- A letter of thanks has been received for the small koha Hagley College had provided towards the mural.
- The preschool has joined KidsCan programme offering provision of food.
- The Secretary of Education is scheduled to visit the preschool.
- MoE personnel would be visiting to undertake an audit prior to issuing full registration.

## 13 UPDATES

### 13.1 Kāhui Ako (Jasmine)

- A hui will take place next week for within school teachers with a focus on upskilling and developing a professional learning team across the kāhui.
- Within school, Nathan, Marie, and Jasmine are working on literacy, and the new appointments around culturally responsive practice.

### 13.2 School redevelopment (Rowan)

- Construction is progressing well and on track for mid-September completion.
- A query was raised as to whether an audit around accessibility and disability considerations had taken place. ACTION: Rowan to check with Andy.

### 13.3 EOTC (Jenni)

- Noted that the following trips were approved by email:
  - Geography/Tourism: Year 12 trip to Mt Cook (two nights, 11-13 May)
  - Outdoor Education: Year 12 Tramping, Wharfdale Track (one night, 19-20 and 26-27 May)

### 13.4 Health and Safety (Jenni)

- Three minor, and four moderate accidents in the last month.
- 84 staff had taken up the opportunity to have flu vaccinations, with others taking vouchers to have vaccinations elsewhere.
- Free period product dispensers will be coming to schools shortly. This is a government initiative.

### 13.5 General business

#### Climate Action Group

- Laurence advised he is on the governance board of this group.
- Suggested that there would be value in having a teacher representative for this.

## 14 MOVE TO PUBLIC EXCLUDED

*Moved by the Chair* that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

<i>General subject</i>	<i>Reason for passing this resolution</i>	<i>Ground(s) under s48(1) for the passing of this resolution</i>
Matters relating to students	It is necessary to exclude the public from this part of the meeting in order	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of

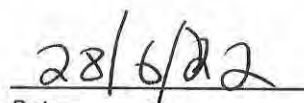
Matters relating to personnel	to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
-------------------------------	--	---

**15 MEETING CONCLUSION**

- 7:50pm

**SIGNED AS A TRUE AND CORRECT RECORD**

  
 \_\_\_\_\_  
 Mel Morris, Chair

  
 \_\_\_\_\_  
 Date