

**1 PRESENT**

- Andrew Swift (Chair), Mel Morris, Paul Ballantine, Mike Fowler, Karen Johnston, Laurence Mote, Suzanne Waters, Sara Gordon, Mel Graham

**1.1 in attendance**

- Rowan Milburn, Marie Stribling, Jenni Holden, Sheryl Crase

**2 MEETING COMMENCEMENT**

- 5:40pm

**3 APOLOGY**

- Terri Gledhill, Suzanne Waters (for lateness)

**4 REGISTER OF INTERESTS**

- No changes advised. No conflicts declared.

**5 APPROVAL OF MINUTES**

- *Moved Mike, seconded Sara* that the minutes of the meeting held 24 August be approved as a true and correct record. Carried.

**6 FINANCE REPORT (MEL MORRIS)**

- Mel noted the following points:
  - Results to August 2021 were good with 72% of income received, and expenditure sitting at 66% of income
  - A letter has been received from MSD regarding wage subsidies received last year, and this was being looked into.
  - More remapping of codes is occurring.
  - The 2022 budget process is underway with a draft budget to be tabled at November.
  - Banking staff was consistent and stable.
- *Moved Mel M, seconded Karen* that the Finance Report be received. Carried.

**7 CHAIR'S REPORT**

- The Chair advised that notice of resignation had been received from the Principal, Mike Fowler, to take effect the start of 2022. A joint statement will be made by the Chair and Principal to staff and the school community.
- *Moved by the Chair* that an Acting Principal be appointed for the first term in 2022 while the process of appointing a new principal takes place. Carried.

**8 TE URUNGI REPORT (LAURENCE)**

- Laurence advised that he had been unable to attend the last meeting. He noted that this had been held in a workshop format to discuss a range of aspects to Mana ōrite mō te mātauranga Māori including:

- Increasing teaching capabilities
- promoting streamlining of access to te reo
- establishing Māori names for school blocks
- greater representation on the board.
- Noted that there was good crossover between Te Urungi and Te Awhiorangi and that professional learning opportunities were in process.
- Two members of the board and the Principal attend Te Urungi meetings and it was also valuable having student crossover between Te Urungi and the Student Council.
- Suggested that there may be value in Te Urungi representatives attending the whānau hui.
- ACTION: Andrew/Laurence/Rowan to discuss further.

## 9 SENIOR LEADERSHIP TEAM REPORTS

### 9.1 Te Tauihu Waka / Principal's Team (Mike Fowler)

#### 9.1.1 ERO

- Mike briefed the board on the Hagley ERO evaluation meeting with Julie Moor. He advised that:
  - The board assurance process (audit/compliance) around board operations including personnel, health and safety, finance, and property has been completed.
  - There is strong support for, and commitment to, the challenging evaluation focus to identify those aspects of school's strategic and education work that make the most difference in improving outcomes for students.
  - Looking to identify tools to bring about school improvement and how to measure this. It may be that further down the track there is a need to narrow focus to a couple of tools to be explored in more depth. Several tools are available, including subject/curriculum reviews, portfolio reports, the leadership programme, and kāhui ako activity.
  - Good progress is being achieved. A timeline is not specified, and this may take more than a year.

#### 9.1.2 Redevelopment

- Naylor Love are making good progress and on track for completion of Auripo in September 2022 and Waipapa in November-2022.
- Display boards are now in place.
- About to move into planning the development of Pūkaki, Kōmanawa between Gyms 1 and 2, and Gym 1.
- Director of Infrastructure Andy Gorton will present an update at next meeting. Andy has been scoping costs that the board will need to consider funding.

#### 9.1.3 MoE special reason staffing

- A meeting is scheduled to brief the MoE on how special staffing has been received over the last three years. The MoE has given a verbal commitment to fund special staffing in 2022.

#### 9.1.4 Kāhui ako

- One off national funding is being released. The regional office agrees that the Mental Health Adviser role should be put by the local office for funding.

### 9.2 Hauora Ākonga / Student Wellbeing (Rowan Milburn)

- Rowan spoke to her written report, and along with Mel G, added the following points.



#### 9.2.1 Student leadership

- The student board rep election process has been completed, with candidates to be advised of results tomorrow.
- Mel Graham's contribution to the board, and to student leadership across the school, was acknowledged.

#### 9.2.2 Wellbeing ambassadors

- Two wellbeing ambassadors, including Mel G, have been to Year 11 classes today to introduce themselves and offer support.

#### 9.2.3 End of year ceremonies

- There is uncertainty around the potential impact of COVID restrictions on prizegiving ceremonies.
- Separately from prizegiving, everyone who has been enrolled as student at Hagley and is planning to go elsewhere in 2022 will be invited to attend an end-of year event to recognise their time at Hagley. Cards/stationery etc will be set up in the cafeteria so that students can write thank yous to staff.

#### 9.2.4 Strategic planning

- Will commence in Term 4. There will be consultation with key stakeholders to clarify what sits under each of the agreed goals.

### 9.3 **Akoranga / Student Learning (Marie Stribling)**

- Marie spoke to written report, adding the following information.

#### Subject selection

- Trying to automate with subject choices made online. Some tweaking to do but has been a good start.
- At this some students wish to continue with full year subjects, but a lot of interest expressed in semester options. There has been a broad range of interests expressed and it is hopeful most, if not all, will be implemented next year.

#### University Planning

- UC is making a lot of changes in transition area, and have pulled the plug on the Certificate of University Preparation course from 2022, a component of which was delivered through an MoU with Hagley College over the last seven years. Looking at redeploying impacted staff to other areas in the senior school.

#### Lockdown update

- One of the recommendations in Nathan Walsh's report was that, in the current environment, there is probably a need to continue to provide training for teaching online.

### 9.4 **Hauora Kaimahi / Staff Wellbeing (Jenni Holden)**

- Jenni highlighted key points in her written report.

#### Requests to reduce hours

- Moved by the Chair that the following requests to temporarily reduce hours in 2022 be approved:
  - Suhaylah Richards (Maths) – reduced to 12 hrs/wk
  - Brendon Bennetts (English): reduced to 12 hrs/wk
  - Graeme Mark (Maths): reduced to 12 hrs/wk

Carried.

### Study Leave requests

- Noted that approval to apply for study awards for the following staff had been approved by email:
  - Jenny O’Sullivan: 4hrs/wk
  - Fiona Brownlie: 4hrs/wk
- Nanako Sato was successful in gaining a 2022 Study Award, full time for 32 weeks, but will continue to teach music and performing arts one day per week.

### Request for extension of unpaid leave

- *Moved Mike, seconded Suzanne* that Clint Pilkington (PE/Health) request for extension of leave for one more year be approved. Carried.
- Noted that Clint will continue to provide 7hrs/wk to sport coordination.

## 10 STAFF REPORT (SUZANNE)

- Some staff had experienced difficulty in returning to school after lockdown, particularly teachers of junior classes.
- Staff were appreciative of the board’s support and the letter of acknowledgement and flowers were well received.

## 11 PRESCHOOL TRUST (SARA)

- Minutes of Preschool Trust board meeting were noted. Sara added that the preschool was doing very well, and there were strong community arrangements in place. She noted that Jocelyn has applied for community funding to finish the play area.

## 12 EOTC

- Jenni confirmed there were limited activities possible under Level 2.

## 13 HEALTH AND SAFETY

- Minutes of the H&S Committee meeting were noted.

## 14 MOVE TO PUBLIC EXCLUDED

*Moved by the Chair* that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1982 ("LGOIMA") for the passing of this resolution are as follows:

<i>General subject</i>	<i>Reason for passing this resolution</i>	<i>Ground(s) under s48(1) for the passing of this resolution</i>
Matters relating to individual students	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.

15 MEETING CLOSURE

- 7pm.

SIGNED AS A TRUE AND CORRECT RECORD

  
\_\_\_\_\_  
Andrew Swift, Chair

  
\_\_\_\_\_  
Date