

**1 PRESENT**

- Andrew Swift, Terri Gledhill, Karen Johnston, Mike Fowler, Paul Ballantine, Laurence Mote, Sara Gordon, Suzanne Waters, Mel Graham, Melanie Morris

**1.1 In attendance**

- Rowan Milburn, Marie Stribling, Jenni Holden, Sheryl Crase (minutes)
- Derek Benfield (for items 1-4)

**2 MEETING COMMENCEMENT**

- 5:30pm

**2.1 Register of Interests**

- No changes advised.

**3 APPROVAL OF MINUTES**

- *Moved Karen seconded Paul* that the minutes of the meeting held 13 April 2021 be approved as a true and correct record. Carried.

**4 FINANCE REPORT (DEREK)**

- Derek noted that there had been a good start to the year, noting that at the end of March:
  - Income was at 28%, and expenditure at 23%
  - There was a YTD surplus of \$986k.
  - Working capital was \$3.8m.
- *Moved Mike, seconded Karen* that the Finance Report be accepted. Carried.

**5 CHAIR'S REPORT**

- Andrew noted that subsequent to the last meeting the draft 2020 annual financial statements were circulated to the board for approval and the following motion was passed unanimously via email:
  - *That the board approves the 2020 Draft Annual Finance Report.*

**6 TE URUNGI REPORT**

- The next meeting is scheduled and an update will be provided to the June meeting.

**7 SENIOR LEADERSHIP TEAM REPORTS**

**7.1 Te Tauihu Waka / Principal's Team (Mike Fowler)**

- Mike extended an invitation for board members to attend upcoming events, including the Open Night on 27 May and the Careers Expo at Horncastle Arena on 13-14 May.

**7.2 Hauora Akonga / Student Wellbeing (Rowan Milburn)**

- Rowan expanded on the following items in her written report:

- Staff wellbeing workshops are under way looking at a range of issues from the school environment to internal systems. The current focus is on personal responsibility and staff have been encouraged to take personal time out around commitments.
- A high level of need is being experienced with current year 9s, particular related to neuro diversity impacts. The MoE has been provided with information and advice has been sought as to what additional support and interventions may be available.

### 7.3 Akoranga / Student Learning (Marie Stribling)

- Report noted. Marie added the following information:
  - Exploratory work with Grow Waitaha looking at achieving curriculum integration in the senior school has commenced. Because this impacts on both staffing and timetabling, it will not be possible to put in place until 2022.
  - The Ministry has been slow to provide resources for the teacher only day scheduled to take place next week.

### 7.4 Staff and Community Liaison (Jenni Holden)

- Report noted. Jenni advised that, subsequent to writing the report, notice of resignation had been received from Vicky Blake, who has been the Pre Health Programme Leader for 21 years. Vicky will depart at the end of the calendar year, or earlier if a replacement is appointed. ACTION: Sheryl to draft a letter acknowledging Vicky's contribution.

## 8 NCEA ACHIEVEMENT DATA REPORT

- Marie provided a presentation, noting that while the NCEA achievement data was not the only indicators of success, it was a very important one. She noted student achievement data informs future teaching practice. The data was shared with subject leaders as the first stage of the subject review cycle which culminates in the Subject Review Report which was published in May. In this report, Indicators 1 and 2 largely relate to compliance, and Indicators 3 and 4 to the school improvement.
- *Level 1 achievement*
  - Overall there is a need to lift Level 1 achievement.
  - For three years, tracking of Year 9 cohorts have been tracked.
  - 57.2% of the 2018 year 9 cohort had achieved Level 1.
  - Further consideration will be given on how to improve Level 1 achievement.
- *Level 2 achievement*
  - There has been a significant focus over last couple of years on improving Level 2 results. The 2020 results show a pleasing positive trend. A major contributor to this may be the emphasis that has been put on this level as part of subject review across the school.
  - In 2020, 55.1% achieved level 2 certificates (69.2% adjusted to include only students who were entered in 60+ credits). This was up from 48.9% in 2019, and 46.9% in 2018). While this was pleasing, there is still room for more work to improve results further.
- *UE achievement*
  - Once adjusted to include the 11 students who gained UE in the Catchup Programme, 2020 achievement of UE was 40%.
  - Through enrolment processes and academic mentoring, a great deal of work has been done to ensure students are aware of subject choices that provide them with eligibility to achieve UE and there is a positive trend in students choosing eligible courses.
- *STEM data*
  - Raising the profile of STEM subjects in the school, including looking at student mindsets with regard to Science and Maths, is part of a kāhui ako project.

- Around 50% of the 2017 Year 9 cohort (ie completing Level 3 this year) are doing at least one STEM subject.
- *Next steps*
  - Tracking achievement of Yr 9 cohort
  - Tracking achievement of groups achieving lower than might be expected.
  - Tracking achievement gap
  - Tracking progress with STEM subjects

## 9 SUBJECT REVIEW REPORT

- Copies of the Subject Review Report were distributed for reading. Marie highlighted that the priority targets are linked to the strategic goals:
  - Improved Māori achievement
  - Improved achievement in STEM subjects
  - Increase in Level 3 and/or UE attainment
  - Increase in attainment of first year Year 11 students
  - Improved achievement at Level 2
  - CALD students joining Hagley in Years 12 and 13 enrolled in academic programmes.

## 10 POTENTIAL CHANGE TO SCHOOL NAME

- The board discussed the concept of renaming the school to incorporate the name gifted to the school by Ngāi Tahu and acknowledge the school's bi-cultural identity.
- Following discussion, it was agreed to pursue this further. It was acknowledged that while this was a board initiated process, a highly consultative approach will be required as it will be critical that any change is endorsed by the wider school community.
- *Moved Sara, seconded Karen* that the board pursues consultation with the school community with regard to renaming the school as '*Te Puna Wai o Waipapa Hagley College*' or, alternatively, '*Te Puna Wai o Waipapa*'. Carried.

## 11 OTHER REPORTS

### 11.1 Student Report (Mel Graham)

- Mel advised that the secondary school leaders hui attended recently had been less positive than previously.
- Following initial discussion at the hui, the concept of expanding the current breakfast club into providing food throughout the day has been discussed with the Hagley student wellbeing team.

### 11.2 Staff report (Suzanne)

- Suzanne advised that staff had expressed appreciation around transparency in publishing the allocation of fixed term and permanent management units (MUs) and middle management allowances (MMAs), as well as notifying staff of fixed term units available for this year.
- The published list indicates that there are some inequities around allocations which have caused some concerns. There is a need to give consideration to how these could be resolved.
- Mike noted that this is a complex issue.

## 12 Pre School Trust Report

- Mike advised that Jo Rendall has joined the Trust as a nominee for Andrew Swift.
- Builders are working hard to meet the completion deadline after which landscapers will move on site.
- Noted that there are four types of compliance to be obtained for the new preschool.

### 12.1 Rebuild Update (Mike)

- Mike advised that siteworks have commenced.

### 12.2 EOTC Update (Jenni)

- Jenni provided an update on the Ki o Rahi tournament that took place during the holiday.
- There are no new trips requiring approval.

### 12.3 Health and Safety Update

- Noted that the H&S Committee has not met since the last board meeting. There will be an update provided the June meeting.

## 13 GENERAL BUSINESS

### NZSTA Conference

- Sara briefed the board on the interesting and informative NZSTA conference in Rotorua recently attended by Sara and Terri.
- Of significant interest was the presentation by Dr Catherine Burnett, on stress response/emotional regulation. She suggested it may be useful to think about this further. ACTION: Sara to provide Rowan with a link to the presentation.

## 14 MOVE TO PUBLIC EXCLUDED

*Moved by the Chair* that the public be excluded from the following parts of the proceedings of this meeting, namely – agenda item 10 ("Public Excluded")

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

<i>General subject</i>	<i>Reason for passing this resolution</i>	<i>Ground(s) under s48(1) for the passing of this resolution</i>
Matters relating to individual students	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.

## 15 MEETING CONCLUSION

- 7.25pm

## 16 SUMMARY OF ACTIONS

<i>No</i>	<i>Issue</i>	<i>Meeting Date</i>	<i>Action required</i>	<i>Person</i>
1	<i>Acknowledgement</i>	04/05/21	Draft letter of acknowledgement for Vicky Blake	Sheryl
2	<i>NZSTA Conference</i>	04/05/21	Provide link to Dr Catherine Burnett's presentation to Rowan	Sara

**SIGNED AS A TRUE AND CORRECT RECORD**

\_\_\_\_\_  
*Andrew Swift, Chair*

\_\_\_\_\_  
*Date*

DRAFT