

<b>Music Teacher</b>	
<b>Responsible to:</b>	Board of Trustees, Principal, Curriculum Leader of performing Arts
<b>Primary Goal:</b>	This Teacher is expected to be a member of a dynamic music department. Also to contribute to the wider life of Hagley Community College.
<b>Hours/Tenure:</b>	Part time - Permanent

### Specific Duties

*(This list should be viewed as a general guide and may be subject to change)*

### Key Roles

#### 1. Curriculum

- deliver the music curriculum effectively to the levels required as set out in the department handbook.
- contribute to the development and review of programmes and resources.
- attend and contribute to regular Performing Arts department meetings.
- attend appropriate professional development courses where possible.
- keep up-to-date with the music curriculum and other relevant professional developments.
- help with co-curricular events which the department supports as meeting the interest of students.
- accept delegated responsibilities within the department.

#### 2. Assessment

- follow the departmental requirements of assessment and recording of student progress.
- assist with the preparation, auditing and marking of assessment tasks.
- mark and assess each student's work regularly and promptly.
- meet deadlines for reporting to students and parents/caregivers.

**3. Student and Pastoral Care**

- be a positive, enthusiastic teacher, establish high expectations and motivating students to achieve.
- know strengths and weaknesses of students and work to accommodate these.
- communicate problems of course completions to students / caregivers.
- have a consistently high standard of expectation of behaviour for students and work to enforce it.
- follow College systems of withdrawal.
- recommend students for awards and accolades.

**4. Resources**

- follow departmental procedures for issuing and returning texts/instruments.
- maintain resources and instruments in good condition.
- contribute to the location and review of potential resources.

**5. Wider College**

- support the corporate life of the college by attending staff briefings, doing duty, following requirements of a tutor, and maintaining Hagley standards and expectations.
- take part in department meetings and represent the department where arranged.
- be loyal to the department, school and fellow staff and willing to assist in College activities where possible.
- meet reporting requirements, attend parent interviews and respond to parental inquiries.
- maintain a high standard of professional conduct at all times.